



## **Board of Directors**

### **Meeting**

**Tuesday, March 18, 2014**

**2:00 p.m.**

**Central Health Administrative Offices**

**1111 E. Cesar Chavez St.**

**Austin, Texas 78702**

### **AGENDA\***

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#### **I. Call to Order and Record of Attendance**

#### **II. Public Comments**

#### **III. General Business**

##### **A. Consent Agenda**

*All matters listed under the Consent Agenda will be considered by the Board of Directors to be routine and will be enacted by one motion. There will be no separate discussion of these items unless members of the Board request specific items to be moved from the Consent Agenda to the Regular Agenda for discussion prior to the time the Board of Directors votes on the motion to adopt the Consent Agenda.*

1. Approve minutes from the February 11, 2014 CCC Board of Directors meeting.
2. Adopt a resolution to approve the Health Insurance Portability and Accountability Act (HIPAA) Privacy and Security Manual for Central Health and Community Care Collaborative as Affiliated Covered Entities as approved by the Central Health Board of Managers.

##### **B. Regular Agenda**

1. Receive a Delivery System Reform Incentive Payment (DSRIP) Projects update.

2. Discuss and take appropriate action on the creation of the CCC Finance Committee.
3. Receive a presentation on CCC Financial Statements as of February 28, 2014.
4. Receive the February MAP Enrollee Report.

#### **IV. Closed Session**

#### **V. Closing**

*\*The Board of Directors may take items in an order that differs from the posted order.*

*The Board of Directors may consider any matter posted on the agenda in a closed session if there are issues that require consideration in a closed session and the Board announces that the item will be considered during a closed session.*

*Consecutive interpretation services from Spanish to English are available during Citizens Communication or when public comment is invited. Please notify the front desk on arrival if services are needed.*

*Los servicios de interpretación consecutiva del español al inglés están disponibles para la comunicación de los ciudadanos o cuando se invita al público a hacer comentarios. Si necesita estos servicios, al llegar sírvase notificarle al personal de la recepción.*



## **Board of Directors**

### **Meeting**

**Tuesday, February 11, 2014**

**2:00 p.m.**

**Central Health Administrative Offices**

**1111 E. Cesar Chavez St.**

**Austin, Texas 78702**

### **Meeting Minutes**

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#### **I. Call to Order and Record of Attendance**

On Tuesday, February 11, 2014, a public meeting of the CCC Board of Directors was called to order at 2:05 p.m. in the Board Room at Central Health Administrative Offices located at 1111 E. Cesar Chavez St, Austin, Texas 78702. Chairperson Patricia A. Young Brown was absent, and Vice-Chairperson Greg Hartman served as the Chair for the meeting. The clerk for the meeting was Margo Gonzalez.

##### Clerk's Notes:

Secretary Gonzalez took record of attendance.

##### Directors Present:

Vice-Chairperson Greg Hartman, Christie Garbe, Jeff Knodel, Sarah Cook (Proxy for Patricia A. Young Brown), Willie Lopez (Proxy for Tim LaFrey), and David Evans (Non-Voting Advisory Board Member)

##### Officers Present:

Larry Wallace (Executive Director) and Margo Gonzalez (Secretary)

##### Other Attendees Present:

Beth Devery (General Counsel)

#### **II. Public Comments**

##### Clerk's Notes:

Mr. Adam Slosberg, Beyond Today Executive Director, announced an upcoming event on mental health and spoke about his experience as a client of the E-Merge Program.

### III. General Business

#### A. Consent Agenda

*All matters listed under the Consent Agenda will be considered by the Board of Directors to be routine and will be enacted by one motion. There will be no separate discussion of these items unless members of the Board request specific items to be moved from the Consent Agenda to the Regular Agenda for discussion prior to the time the Board of Directors votes on the motion to adopt the Consent Agenda.*

1. Approve minutes from the January 14, 2014 CCC Board of Directors meeting.
2. Approve the appointment of Margo Gonzalez as Secretary of the CCC Board to replace Laura Miles.

Clerk's Notes:

Director Garbe moved that the Board the Consent Agenda items A (1) and (2). Director Lopez seconded the motion.

Director Greg Hartman (Vice-Chairperson)	For
Director Christie Garbe	For
Director Jeff Knodel	For
Director Sarah Cook (Proxy)	For
Director Tim LaFrey (Proxy)	For

#### B. Regular Agenda

1. Receive a Delivery System Reform Incentive Payment (DSRIP) Projects update.

Clerk's Notes:

Sarah Cook provided an update on the CCC DSRIP projects for Demonstration Year 3. The Mobile Health Teams' received plan modifications allowing the teams to substitute for vans. CCC representatives will meet with providers to determine service mix and suitable locations. Contract for services at the CommUnityCare North Central Health Center will be presented to the CCC Board in March. The Hep C Cure Rate for the gastroenterology DSRIP project was approved as a Category 3 outcome measure.

No action was taken.

2. Discuss and take appropriate action on agreements for performing CCC DSRIP Projects.

Clerk's Notes:

Ms. Cook provided an overview of the DSRIP contracts that will expand primary care services and telepsychiatry services at CommUnityCare North Central and South Austin Health Centers. The expanded primary care services at CommUnityCare North Central will include an additional 15 clinic hours per week, and telepsychiatry services at both CommUnityCare North Central and South Austin will expand care to roughly 500 patients.

Director Knodel moved that the Board approve the CCC entering into agreements with CommUnityCare to perform the Expanded Hours and Telepsychiatry DSRIP projects as presented by staff and authorize the Executive Director to execute contracts on terms similar to those presented or on more favorable terms, contingent upon approval by the Central Health Board of Managers. Director Lopez seconded the motion.

Director Greg Hartman (Vice-Chairperson)	For
Director Christie Garbe	For
Director Jeff Knodel	For
Director Sarah Cook (Proxy)	For
Director Tim LaFrey (Proxy)	For

3. Receive a presentation and take appropriate action on CCC Financial Statements as of January 31, 2014.

Clerk's Notes:

Jeff Knodel presented a brief report on the CCC's Financial Statements as of January 31, 2014. His report included an overview of the CCC meeting its DY2 metrics, the balance sheet, budget versus actual, and four months of operations from October 1, 2013 through January 31, 2014.

No action was taken.

4. Receive a report on the current number of Unique MAP Enrollees.

Clerk's Notes:

Dr. Mark Hernandez, CCC Chief Medical Officer, reported the current number of unique MAP enrollees for January 2014 which was 24,774.

No action was taken.

#### **IV. Closed Session**

Clerk's Notes:

No closed session discussion.

#### **V. Closing**

Clerk's Notes:

There being no further discussion or agenda items, Director Cook moved that the meeting adjourn. Director Knodel seconded the motion.

Director Greg Hartman (Vice-Chairperson)	For
Director Christie Garbe	For
Director Jeff Knodel	For
Director Sarah Cook (Proxy)	For
Director Tim LaFrey (Proxy)	For

The meeting was adjourned at 3:09 p.m.

ATTESTED TO BY:

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Margo Gonzalez, Secretary to the Board  
Community Care Collaborative

DRAFT



**RESOLUTION OF THE COMMUNITY CARE COLLABORATIVE  
BOARD OF DIRECTORS**

**WHEREAS**, the Travis County Healthcare District d/b/a Central Health (“Central Health”) and the Community Care Collaborative (“CCC”) are regulated as Covered Entities under the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”), Health Information Technology for Economic and Clinical Health Act (“HITECH Act”), and implementing regulations (the “Privacy Rule” and “Security Rule”); and

**WHEREAS**, CCC is under common control of Central Health which is a majority member of the CCC; and

**WHEREAS**, under HIPAA, Central Health and the CCC meet the qualifications of common control or ownership and thus can be designated as Affiliated Covered Entities (“CH/CCC”), which allows for them to be treated as a single Covered Entity; and

**WHEREAS**, Affiliated Covered Entities need only develop and disseminate one notice of privacy practices, comply with one set of policies and procedures, appoint one privacy official, administer common training programs, use one business associate agreement and can share information as permissible under HIPAA for affiliated covered entities; and

**WHEREAS**, CH/CCC needs one set of comprehensive HIPAA privacy and security policies, procedures and forms (“HIPAA Privacy and Security Manual”) to set forth the expectations for compliance with HIPAA; and

**WHEREAS**, it is expected that there will be additions and modifications to the HIPAA Privacy and Security Manual as the business needs of the organizations evolve;















**NOW THEREFORE, BE IT RESOLVED** that, in accordance with the Privacy Rule, 45 C.F.R. § 164.105(b), Central Health and CCC are hereby designated as a single affiliated covered entity. As a single affiliated covered entity, CH/CCC hereby combine their functions of operating as a covered entity under HIPAA, the Privacy Rule, the Security Rule, and the HITECH Act, as applicable to health plans and the access, use, and disclosure of protected health information and will issue a single notice of privacy practices.

**BE IT FURTHER RESOLVED** that the CCC Board of Directors adopts the proposed HIPAA Privacy and Security Manual and authorizes Central Health’s President

and CEO to further modify the HIPAA Privacy and Security Manual as appropriate from time to time.

**BE IT FURTHER RESOLVED** that this Resolution shall be retained by CCC in accordance with the Privacy Rule, which shall be for six years from the date of the adoption of this Resolution or the date when it was last in effect, whichever is later.

# CCC DSRIP Projects Status Report

CCC DSRIP Project	DY3 Status	QPI Milestone Status	Project Notes
<b>DMR</b>		0 of 3000 enrolled	
<b>Expanded Hours</b>		116 of 5000 encounters	<i>North Central numbers from 1<sup>st</sup> 10 days, through March 10<sup>th</sup></i>
<b>Mobile Health Teams</b>		0 of 1300 encounters	<i>CommUnityCare will provide services in DY3. Site selection underway</i>
<b>Dental</b>		76 of 850 patients	<i>North Central numbers from 1<sup>st</sup> 10 days, through March 10<sup>th</sup></i>
<b>Gastroenterology</b>		36 of 1285 encounters	<i>North Central numbers from 1<sup>st</sup> 10 days, through March 10<sup>th</sup></i>
<b>Pulmonology</b>		0 of 1846 encounters	<i>Clinic opened at North Central March 17<sup>th</sup></i>
<b>Telepsychiatry</b>		16 of 500 patients 16 of 750 encounters	<i>N Central &amp; S Austin numbers from 1<sup>st</sup> 10 days, through March 10<sup>th</sup></i>
<b>PCMH Model</b>		0 of 10,000 patients	
<b>CDM Protocols</b>		0 of 1000 receive care	
<b>IBH for Diabetes</b>		32 of 300 enrolled	<i>LSCC Ben White &amp; Northwest Jan &amp; Feb Data</i>
<b>STI Screen &amp; Treat</b>		0 of 2000 tests	<i>Test data not yet available</i>
<b>Pregnancy Planning</b>		0 of 500 patients	<i>Patient data not yet available</i>
<b>Paramedic Navigation</b>		0 of 100 MAP patients	<i>Contract to City Council March 20<sup>th</sup></i>
<b>System Navigation</b>		0 of 500 calls to enrollees 0 of 100 ED users	<i>Approved by CMS March 12<sup>th</sup>; Will submit DY2 milestones in April</i>
<b>Centering Pregnancy</b>		0 of 100 enrolled	<i>Not yet approved</i>

# Community Care Collaborative

Financial Statement Presentation

FY 2014 – as of February 28, 2014



CCC Board of Directors

MARCH 18, 2014



- **Interim Financial Statements**
  - Balance Sheet
  - Sources and Uses Report – Budget vs. Actual
- **Five months of operations**
  - October 1, 2013 – February 28, 2014

# Balance Sheet

## *February 28, 2014*



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Assets	
Cash & cash equivalents	72,305,211
Accounts receivable	<u>67,374</u>
Total Assets	<u>72,372,585</u>
Liabilities	
Accounts payable	2,100,015
Other liabilities	<u>354,311</u>
Total Liabilities	<u>2,454,326</u>
Net Assets	<u>69,918,259</u>
Liabilities and Net Assets	<u>72,372,585</u>

# Sources and Uses Report

## Budget vs. Actual

### As of FYTD February 28, 2014



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	<b>Adopted Budget</b>	<b>Actual</b>
<b>Sources</b>		
DSRIP Revenue	49,152,105	49,287,465
Seton Indigent Care Payments (1)	60,000,000	30,000,000
Central Health Indigent Care Payments (1)	15,200,000	5,000,000
Operations Contingency Carry-forward	<u>10,354,156</u>	<u>12,393,741</u>
Total Sources	<u>134,706,261</u>	<u>96,681,206</u>
<b>Uses – Programs</b>		
Healthcare Delivery	73,188,730	24,964,597
Permitted Investments - UT	35,000,000	0
Emergency Reserve	5,000,000	2,083,333
DSRIP Project Costs	<u>21,587,531</u>	<u>1,798,350</u>
Total Uses	<u>134,706,261</u>	<u>28,846,280</u>
<b>Sources over uses</b>	<u><u>0</u></u>	<u><u>67,834,926</u></u>
<b>Net Assets:</b>		
Unrestricted		67,834,926
Emergency Reserve		<u>2,083,333</u>
Total		<u><u>69,918,259</u></u>

(1) Final contributions will be subject to provisions of the Master Agreement, which requires the parties to collaborate to adequately fund the CCC, but leaves the amount of funding up to each parties' discretion. Each member contribution could be more or less than the estimate, depending upon a variety of factors.

# Healthcare Delivery Report

## As of FYTD February 28, 2014



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<u>Healthcare Delivery</u>	<u>Budget</u>	<u>Actual</u>
Healthcare Services	62,288,077	24,964,597
Operations Contingency	10,330,653	0
Expansion Funds	<u>500,000</u>	<u>0</u>
Total	<u>73,118,730</u>	<u>24,964,597</u>

# Healthcare Delivery Costs

## As of FYTD February 28, 2014



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<u>Healthcare Delivery Costs</u>	<u>Adopted Budget</u>	<u>Actual</u>
Primary Care	50,231,419	20,430,457
Specialty Care	1,388,277	812,970
Mental Health	265,000	157,310
Dental Care	596,711	172,659
Pharmacy	5,571,670	1,568,304
Client Referral Services	735,000	354,491
Claims Administration	3,500,000	1,458,333
Other	<u>0</u>	<u>10,072</u>
Total Healthcare delivery costs	<u>62,288,077</u>	<u>24,964,597</u>

# Questions? Comments?



Medical Access Program Enrollment			
Enrollment on:	FY2014 MAP Enrollment	FY2013 MAP Enrollment	Change from Previous Year
October	26,251	25,666	2%
November	25,760	25,400	1%
December	25,409	25,023	2%
January	24,774	24,810	0%
February	24,305	24,096	1%
March		23,947	-100%
April		23,974	-100%
May		24,147	-100%
June		24,367	-100%
July		25,293	-100%
August		25,682	-100%
September		25,907	-100%
FY14 Avg to date	25,300	24,859	2%

Notes:

- 1) MAP enrollment is the count of all individuals enrolled at any point in that month.
- 2) Full benefit includes CBRACKFQ and CPENDSSI. Enrollees have access to primary care, hospital based services care as well as ancillary services such as laboratory, pharmacy, etc. Dental services are also available to individuals in this group.

Updated: 5 March 14

